

**BOARD OF EDUCATION
CITY OF LONG BRANCH
NEW JERSEY**

MINUTES

JANUARY 19, 2022

The Regular Meeting of the Long Branch Board of Education was held in the Long Branch Middle School auditorium, 350 Indiana Avenue, Long Branch, New Jersey.

Mrs. Youngblood Brown called the meeting to order at 6:00 P.M.

ROLL CALL

Mrs. Youngblood Brown – President
Mrs. Perez - Vice President
Mr. Grant

Dr. Critelli
Mr. Zambrano
Mr. Covin

Mrs. Peters
Ms. Benosky
Mr. Ferraina

Board attorney – Lester E. Taylor, III, Esq.

A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Asbury Park Press. Mr. Genovese further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING

Mr. Genovese stated that the objecting member must give supporting reasons.

B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Mrs. Youngblood Brown, Board President, will salute the flag and lead the Pledge of Allegiance.

C-1. STATEMENT TO THE PUBLIC

Mrs. Youngblood Brown made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

C-1. **STATEMENT TO THE PUBLIC (continued)**

Time may be allocated for public comment at this meeting. Each speaker may be allotted up to three (3) minutes and one (1) opportunity to address the Board when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda this evening, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. **OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

No one addressed the Board.

C-3. **Comments from the Finance Committee Chair (APPENDIX C-1)** - Mrs. Youngblood Brown

Motion was made by Dr. Critelli, seconded by Mrs. Perez and carried by roll call vote that the Board approve the following item (D).

Ayes (7), Nays (0), Abstain (2) Mr. Covin and Mr. Ferraina, Absent (0)

D. **APPROVAL OF MINUTES**

That the Board approve the following minutes:

- Agenda Meeting minutes of November 17, 2021
- Executive Session Meeting minutes of November 17, 2021
- Re-organization Meeting minutes of January 5, 2022
- Executive Session Meeting minutes of January 5, 2022

E. **SECRETARY'S REPORT**

Motion was made by Mr. Covin, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following items (E1 – E5).

Ayes (8), Nays (0), Abstain (1) Mr. Ferraina, Absent (0)

1. **BUDGET TRANSFER REPORTS – FY2022 JULY, FY2022 OCTOBER AND FY2022 NOVEMBER TRANSFERS**

That the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval).

RESOLUTION

WHEREAS N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Over expenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1.

E. **SECRETARY'S REPORT (continued)**

1. **BUDGET TRANSFER REPORTS – FY2022 JULY, FY2022 OCTOBER AND FY2022 NOVEMBER TRANSFERS**

NOW, THEREFORE BE IT RESOLVED that the attached line item transfers FY 2022 July, FY2022 October and FY2022 November Transfers as listed be approved for the months ending July 31, 2021, October 31, 2021 and November 30, 2021.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes: 8
Nays: 0
Abstain: 1 (Mr. Ferraina)
Absent: 0
Date: January 19, 2022

2. **BOARD SECRETARY'S REPORT - SEPTEMBER 30, 2021, OCTOBER 31, 2021 AND NOVEMBER 30, 2021**

That the Board approve the Board Secretary's Report for the months ending September 30, 2021, October 31, 2021 and November 30, 2021 (which will be labeled **APPENDIX E-2** and made part of the permanent minutes upon Board approval).

3. **REPORT OF THE TREASURER - SEPTEMBER 30, 2021, OCTOBER 31, 2021 AND NOVEMBER 30, 2021**

That the Board approve the Report of the Treasurer for the months ending September 30, 2021, October 31, 2021 and November 30, 2021 (which will be labeled **APPENDIX E-3** and made part of the permanent minutes upon Board approval).

4. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the September 30, 2021, October 31, 2021 and November 30, 2021 Board Secretary's Report, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

E. **SECRETARY'S REPORT (continued)**

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

That the Board approve the following Resolution:

RESOLUTION

BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of September 30, 2021, October 31, 2021 and November 30, 2021 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes: 8
Nays: 0
Abstain: 1 (Mr. Ferraina)
Absent: 0
Date: January 19, 2022

Motion was made by Mrs. Perez, seconded by Mr. Covin and carried by roll call vote that the Board approve the following item (E6).

Ayes (5), Nays (0), Abstain (4) Dr. Critelli, Mrs. Peters, Ms. Benosky and Mr. Ferraina, Absent (0)

6. **BILLS AND CLAIMS - OCTOBER 15 - 30, 2021, NOVEMBER 1 - 30, 2021, DECEMBER 1 - 17, 2021 AND JANUARY 1 - 18, 2022, FOR CHRIST THE KING, THE CITY OF LONG BRANCH AND THE LATINO AMERICAN ASSOCIATION**

That the Board approve the bills and claims for October 15 - 30, 2021, November 1 - 30, 2021, December 1 - 17, 2021 and January 1 - 18, 2022, for Christ the King, City of Long Branch and the Latino American Association (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

Motion was made by Dr. Critelli, seconded by Mr. Covin and carried by roll call vote that the Board approve the following items (E7 – E9).

Ayes (8), Nays (0), Abstain (1), Mr. Ferraina, Absent (0)

7. **BILLS AND CLAIMS - OCTOBER 15 - 30, 2021, NOVEMBER 1 - 30, 2021, DECEMBER 1 - 17, 2021 AND JANUARY 1 - 18, 2022 EXCLUDING CHRIST THE KING, THE CITY OF LONG BRANCH AND THE LATINO AMERICAN ASSOCIATION**

That the Board approve the bills and claims for October 15 - 30, 2021, November 1 - 30, 2021, December 1 - 17, 2021 and January 1 - 18, 2022, excluding Christ the King, City of Long Branch and the Latino American Association (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

E. **SECRETARY'S REPORT (continued)**

8. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – NOVEMBER 30, 2021 AND DECEMBER 31, 2021**

That the Board approve the monthly operating reports for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for November 30, 2021 and December 31, 2021 (which will be labeled **APPENDIX E-5** and made part of the permanent minutes upon Board approval).

9. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF NOVEMBER 30, 2021 AND DECEMBER 31, 2021**

That the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of November 30, 2021 and December 31, 2021 (which will be labeled **APPENDIX E-6** and made part of the permanent minutes upon Board approval).

Motion was made by Mr. Covin, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following item (E10).

Ayes (7), Nays (0), Abstain (2) Ms. Benosky and Mr. Ferraina, Absent (0)

10. **RESOLUTION FOR CLOSED EXECUTIVE SESSION – 6:13 P.M.**

That the Board approve the following Resolution -

RESOLUTION

WHEREAS, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the exclusion from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

WHEREAS, the Long Branch Board of Education wishes to discuss a **Fitzpatrick vs. Long Branch Board of Education and a student matter** with the resulting action being made public when a proper conclusion has been reached and there is no longer a need for confidentiality;

NOW, THEREFORE BE IT RESOLVED, the Long Branch Board of Education will hold a closed Executive Session immediately in the Middle School, 350 Indiana Avenue, Long Branch, New Jersey. It is anticipated that the closed session will not last longer than 45 minutes. Action may be taken in the public portion of the meeting upon recessing of this Executive Session back into the open public meeting.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes: 7
Nays: 0
Abstain: 2 (Ms. Benosky and Mr. Ferraina)
Absent: 0
Date: January 19, 2022

The Board returned to open session at 7:08 P.M.

ROLL CALL

Mrs. Youngblood Brown – President
Mrs. Perez - Vice President
Mr. Grant

Dr. Critelli
Mr. Zambrano
Mr. Covin

Mrs. Peters
Ms. Benosky
Mr. Ferraina

Motion was made by Mr. Covin, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following item (E11).

Ayes (7), Nays (0), Abstain (2) Ms. Benosky and Mr. Ferraina, Absent (0)

11. **APPROVAL OF SETTLEMENT AGREEMENT**

That the Board, after review and discussion with counsel, hereby agrees to accept the settlement as proposed by the attorney from the firm Hill Wallack, LLP.

Motion was made by Mrs. Perez, seconded by Mr. Covin and carried by roll call vote that the Board approve the following item (E12).

Ayes (7), Nays (0), Abstain (2) Ms. Benosky and Mr. Ferraina, Absent (0)

12 **RESOLUTION TO CONTINUE HOME INSTRUCTION**

That the Board approve the following resolution:

RESOLUTION

BE IT RESOLVED, pursuant to *N.J.A.C. 6A:16-7.3*, the Board hereby approves/ratifies the continued placement of home instruction for the following student:
ID# 06501155

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 9
Nays: 0
Absent: 0
Date: January 19, 2022

LONG BRANCH PUBLIC SCHOOLS
Long Branch, New Jersey

STUDENT REGISTRATION
(as of December 31, 2021)

	AAA	GLC	GRE	MA	JMFECLC	LWC	TOTAL ELEM	MS	HS	TOTAL
PreK				207	168	193	568			568
Kdg				128	101	113	342			342
1st	113	119	110				342			342
2nd	103	128	119				350			350
3rd	109	142	114				365			365
4th	88	167	113				368			368
5th	100	173	92				365			365
6th								336		336
7th								332		332
8th								310		310
9th									417	417
10th									360	360
11th									341	341
12th									332	332
MCI	15						15	6	19	40
MID										
MD										
BD			1				1	9	14	24
LD	47		31				78	45	53	176
SLD								3		3
AUT	23		30				53	7	21	81
PD			1			19	20			20
OOD	7	0	3	0	6	4	20	13	12	45
Home Instruction										
TOTAL	605	729	614	335	275	329	2887	1061	1569	5517

December 31, 2020										
School	AAA	GLC	GRE	MA	JMFECLC	LWC	Total Elem	MS	HS	Total
Totals	572	816	592	275	301	299	2855	1123	1515	5493

F. **SUPERINTENDENT'S REPORT**

1. **STUDENTS OF THE MONTH**

The following students have been selected as "Students of the Month";

SCHOOL

Amerigo A. Anastasia School
Audrey W. Clark School
George L. Catrambone School
Gregory School
High School
Historic High School
Joseph M. Ferraina ECLC
Lenna W. Conrow School
Middle School
Morris Avenue School

NOVEMBER

Nathan Tellez Bautista
Joseph Oliveira
Caleb Oliveira
Isabella Vicent Moreno
Kai Coleman
Emory Fields
Camila Ramirez Ruiz
Bruna Oliveira Furtado
My'Onah Reid
Isaac Arevalo

DECEMBER

Melissa Rojas Lopez
Josiah Gaskin-Mann
Charleigh McCaskill
Erick Castro-Castro
Miguel Guedes
Siana Chacon
Manoel Tavares Fonseca
Melody Marroquin Flores
Anilese Saez
Giovanna Jimenez Martinez

2. **TEACHERS & EDUCATIONAL SERVICES PROFESSIONAL OF THE YEAR 21-22**

SCHOOL

Amerigo A. Anastasia School
Audrey W. Clark School
George L. Catrambone School
Gregory School
High School
Joseph M. Ferraina ECLC
Lenna W. Conrow School
Middle School
Morris Avenue School
Pupil Personnel Service

RECIPIENT

Erin Barrett
Joe Simon
Kelly Stone
Christina Marra
Jonathan Barratt
Jill Blake
Kaitlin Baiata
Kristin Circelli
Gail Becker
Janet Tucci

3. **DISTRICT EMPLOYEES OF THE MONTH**

The following staff have been selected as "District Employees of the Month";

A. OCTOBER

a. **EDUCATOR OF THE MONTH - OCTOBER**

Lonell Klina, Art Teacher, Audrey W. Clark Alternative Academy

b. **SUPPORT STAFF OF THE MONTH - OCTOBER**

Alberto Moreno, Safe School, George L. Catrambone School

B. NOVEMBER

a. **EDUCATOR OF THE MONTH - NOVEMBER**

Lori Olson, Language Art Teacher, Long Branch Middle School

b. **SUPPORT STAFF OF THE MONTH - NOVEMBER**

Michelle Gargiulo, Social Worker, Audrey W. Clark Alternative Academy

F. **SUPERINTENDENT'S REPORT (continued)**

3. **DISTRICT EMPLOYEES OF THE MONTH (continued)**

C. **DECEMBER**

a. **EDUCATOR OF THE MONTH - DECEMBER**

Nichelle Douglas, Kindergarten Teacher, Joseph M. Ferraina

b. **SUPPORT STAFF OF THE MONTH - DECEMBER**

Lorena Santiago Garcia, Instructional Assistant, Long Branch Middle School

4. **START STRONG PERFORMANCE DATA**

G. GENERAL ITEMS

Motion was made by Dr. Critelli, seconded by Mrs. Peters and carried by roll call vote that the Board approve the following item (G1).

Ayes (9), Nays (0), Absent (0)

1. **APPOINTMENT OF BOARD AUDITOR**

That the Board approve/ratify the following resolution.

RESOLUTION

WHEREAS, the Public School Contracts Law (N.J.S.A. 18A:18A-5 et. seq.) states that the awarding of a contract for "Professional Services" without competitive bidding requires a statement of supporting reasons for award in a resolution adopted at a public meeting, and

WHEREAS, the Board of Education of the City of Long Branch in the County of Monmouth hereby appoints, Wiss and Company as Auditor of the Board for a period of January 5, 2022 through January 4, 2023, at a fee to be billed at standard hourly rates plus out-of-pocket costs at a total fee not to exceed \$92,000 and

NOW, THEREFORE, BE IT RESOLVED, the foregoing appointment is made without competitive bidding as a "Professional Service" under the provisions of the Public School Contracts Law (N.J.S.A. 18A:18A-5 et seq.) because said profession cannot reasonably be described by written specifications and is regulated by law and the performance of which services requires knowledge of an advanced formal type in a field of learning acquired by a prolonged course of specialized instruction and study as distinguished from general academic instruction or apprenticeship training. Additionally under P.L.2005, c.271,s 2, any contract awarded in excess of \$17,500 outside the bid process must be accompanied by c.271 Political Contribution Disclosure Form prior to the award of contract .

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes: 9
Nays: 0
Absent: 0
Date: January 19, 2022

Motion was made by Mr. Covin, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following item (G2).

Ayes (8), Nays (0), Abstain (1) Mr. Ferraina, Absent (0)

2. **APPROVAL TO GO OUT FOR A REQUEST FOR PROPOSAL (RFP) FOR FY2023 AUDITING SERVICES**

That the Board authorize the School Business Administrator to go out for a Request for Proposal (RFP) for auditing services for the FY2023 audit.

G. **GENERAL ITEMS (continued)**

Motion was made by Dr. Critelli, seconded by Mr. Ferraina and carried by roll call vote that the Board approve the following items (G3 – G9).

Ayes (8), Nays (0), Abstain (1) Ms. Benosky, Absent (0)

3. **APPROVAL OF TRANSPORTATION SERVICES WITH ESSEX COUNTY ESSEX REGIONAL ESC**

That the Board approve/ratify transportation services to/from YCS Kilbarchan Campus, 81 E. 39 St., Patterson, NJ 07514 to FEDCAP School, 8 Saint Cloud Pl., Patterson, NJ for the 2021/2022 School Year for student (ID#7564508291) from July 1, 2021 to June 1, 2022 at a cost not to exceed \$22,044.64.

4. **APPROVAL OF TRANSPORTATION JOINTURE WITH CAMDEN COUNTY ESC**

That the Board approve/ratify transportation services to/from YCS Hammonton CSAP, 145 S Rt 73, Hammonton, NJ 08037 to Archway Lower School, 280 Jackson Rd, Atco, NJ 08004 for the 2021 Extended School Year for student (ID# 20325281) from July 6, 2021 to August 31, 2021 at a cost not to exceed \$2,499.00 and for the 2021-2022 SY from September, 2021 to June, 2022 at a cost not to exceed \$7,052.40.

5. **APPROVAL TO ESTABLISH THE WILLIAM AND FRANCES KNOX MEMORIAL SCHOLARSHIP**

That the Board approve the establishment of the William and Frances Knox Memorial Scholarship to be awarded annually in the amount of \$1,000, until the endowment is exhausted. The scholarship will be awarded to a graduating senior who has a GPA of 3.0 or above; has been accepted to a 4 year college/university or to a 2 year community college; demonstrates a need for funds to defray tuition and college expenses; recommendation by faculty consensus based upon the strengths of the candidate's honesty, integrity and character and has continually participates in either school sponsored group activities, employment after school hours or engagement in community service.

6. **APPROVAL FOR IMPLEMENTATION OF GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB) STATEMENT NO.98, THE ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR)**

That the Board approve Implementation of Governmental Accounting Standards (GASB) Statement No.98, the Annual Comprehensive Financial Report (ACFR).

7. **APPROVAL OF ACCEPTANCE OF FUNDS FROM THE SDA**

That the Board approve the acceptance of funds from the School Development Authority (SDA) in conjunction with the Department of Education (DOE) in the amount of \$941,918 for the purpose of emergency generators at the Lenna W. Conrow School, Morris Avenue School and the Audrey W. Clark School and replacement of chillers at the Amerigo A. Anastasia School and the Gregory School.

8. **APPROVAL TO ESTABLISH THE LOU RALLO MEMORIAL SCHOLARSHIP**

That the Board approve the establishment of the Lou Rallo Memorial Scholarship in the amount of \$1,000 per year for a 5 year duration. The scholarship will be awarded to a graduating senior entering the field of broadcasting or a vocational school, maintains a GPA of 2.5 and submits a 250 word essay explaining why they are pursuing their field of study.

G. **GENERAL ITEMS (continued)**

9. **APPROVAL OF AGREEMENT WITH TENDER TOUCH EDUCATIONAL SERVICES, LLC OF LAKEWOOD**

That the Board approve/ratify the agreement with Tender Touch Educational Services, LLC of Lakewood to provide Title I Tutoring Services to Long Branch Title 1 students that attend the non-public school Bet Yaakov of the Jersey Shore in the areas of Mathematics and English Language Arts from September 1, 2021 through June 30, 2022. Services and supplies will be paid for with Title I funds and will not exceed \$11,628.

Motion was made by Dr. Critelli, seconded by Mr. Covin and carried by roll call vote that the Board approve the following items (G10 – G15).

Ayes (9), Nays (0), Absent (0)

10. **APPROVAL OF PERFORMANCE OF DISTRICT EMERGENCY EVACUATION DRILLS FOR THE 2020/2021 SCHOOL YEAR (APPENDIX G-1)**

That the Board approve the following Resolution:

RESOLUTION

WHEREAS, the Department of Education in the State of New Jersey requires that two (2) emergency evacuation drills be conducted every school year in accordance with New Jersey Administrative Code N.J.A.C. 6A:27-11.2 and,

WHEREAS, said drills must be recorded and documented in the Board of Education minutes,

NOW THEREFORE BE IT RESOLVED, that said drills were performed and documented as per **APPENDIX G-1** and will be made a part of the permanent minutes upon Board approval.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 9
Nays: 0
Absent: 0
Date: January 19, 2022

11. **APPROVAL OF AGREEMENT WITH MONMOUTH MEDICAL CENTER**

That the Board approve/ratify the agreement with Monmouth Medical Center to establish a referral system to assist with identifying mental health disorders and co-occurring disorders that benefit behavioral health services.

That the Board authorize **JanetLynn Dudick, Ph.D., Assistant Superintendent for Pupil Personnel Services**, or her designee, to serve as the district's contact person for the above actions.

And that **Francisco E. Rodriguez, Superintendent of Schools**, be designated the Board's representative to implement the above actions.

G. **GENERAL ITEMS (continued)**

12. **APPROVAL OF AGREEMENT WITH TENDER SMILES 4 KIDS**

That the Board approve the agreement with Tender Smiles 4 Kids to provide free dental screenings to all district students.

13. **APPROVAL OF THREE-YEAR ENGLISH LANGUAGE LEARNER PROGRAM PLAN**

That the Board approve/ratify the Three Year English Language Learner Program Plan to provide the type of language instruction educational programs (LIEP) being implemented to support the English language development and equitable access to the standards for ELL's in the district. The plan is inclusive of the 2021 - 2024 school years.

14. **APPROVAL OF AGREEMENT WITH INTEGRATED CARE CONCEPTS AND CONSULTATION, LLC**

That the Board approve the agreement with Integrated Care Concepts and Consultation, LLC to establish clinical services for individuals, groups and families at Long Branch High School and Middle School from February 7, 2022 through June 3, 2022 at a cost not to exceed \$55,488. The agreement will be funded through the American Rescue Plan (ARP) grant.

That the Board authorize **JanetLynn Dudick, Ph.D., Assistant Superintendent for Pupil Personnel Services**, or her designee, to serve as the district's contact person for the above actions.

And that **Francisco E. Rodriguez, Superintendent of Schools**, be designated the Board's representative to implement the above actions.

15. **GIFTS TO SCHOOL**

That the Board accept the following gifts to schools indicated on **APPENDIX G-2**.

H. **PERSONNEL ACTION**

Motion was made by Mrs. Perez, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following items (H1 – H6).

Ayes (9), Nays (0), Absent (0)

1. **RESCIND EMPLOYMENT - CONTRACTUAL POSITION**

That the Board rescind the employment contract for the following individuals:

FELICE PONGER, Instructional Assistant, effective November 23, 2021.

RYAN SANTERO, Audio/Visual Technician, effective December 14, 2021.

JULIA SCHULTZ, Instructional Assistant, effective December 10, 2021.

H. **PERSONNEL ACTION (continued)**

2. **RETIREMENT**

That the Board accept with regret and best wishes the retirement of the following individuals:

LOUISE BERRYHILL, Secretary, effective March 1, 2022. Ms. Berryhill has a total of 17 years of service.

MICHELE MAURIELLO-FIORE, Teacher, effective January 1, 2022. Mrs. Mauriello-Fiore has a total of 16 years and 3 months of service.

WALLACE MORALES, Teacher, effective February 1, 2022. Mr. Morales has a total of 43 years and 7 months of service.

CAROLYN MORRIS, Bus Driver, effective January 1, 2022. Ms. Morris has a total of 14 years and 1 month of service.

3. **RESIGNATION - CONTRACTUAL POSITION**

That the Board accept the resignation of the following individuals:

KARISSA DISNEY, Teacher, effective January 1, 2022.

MADISON HLAVACH, Teacher, effective March 12, 2022.

ALEXANDRIA GADSON, Instructional Assistant, effective February 4, 2022.

SANDRA KLEMSER, Bus Driver, effective November 30, 2021.

MARTHA MROZ, Teacher, effective February 22, 2022.

DIANDRA REINFELD, Teacher, effective March 4, 2022.

NYEMA RODDY, Teacher, effective February 4, 2022.

4. **RESIGNATION - STIPEND POSITION**

That the Board accept the resignation of the following individuals:

VICTORIA LEOTSAKAS, Mentor, effective December 6, 2021.

KELLY MCOMBER, Elementary Curriculum Writer, effective December 2, 2021.

LISA PANGBORN, Mentor, effective December 21, 2021

NYEMA RODDY, ELA Curriculum Writer, effective December 1, 2021.

JOHN SEVERS, MSI Boys Basketball Assistant Coach, effective November 22, 2021.

5. **STAFF TRANSFERS - 2021-2022 SCHOOL YEAR**

That the Board approve the transfers of the following individuals:

JENNIFER FLINT, from Middle School Instructional Assistant to Amerigo A. Anastasia School Instructional Assistant, effective January 18, 2022.

JOAQUIN NIEVES, from Amerigo A. Anastasia School custodian to Joseph M. Ferraina Early Childhood Learning Center custodian, effective January 3, 2022.

JARVIYLE RIVERA, from High School custodian to Amerigo A. Anastasia School custodian, effective January 3, 2022.

H. **PERSONNEL ACTION (continued)**

6. **CHANGE IN TRAINING LEVEL - 2021 - 2022 SCHOOL YEAR**

That the Board approve/ratify the change in training level for the following individual, effective February 1, 2022:

AMY BRANAGAN, Preschool Teacher, moving from BA to MA on the teacher's salary guide.

TWANA RICHARDSON, Elementary Teacher, moving from MA to MA+30 on the teacher's salary guide.

ALYSSA TAVERNISE, High School Teacher, moving from BA to BA+30 on the teacher's salary guide.

Motion was made by Mr. Covin, seconded by Mr. Ferraina and carried by roll call vote that the Board approve the following item (H7).

Ayes (9), Nays (0), Absent (0)

7. **APPOINTMENT OF CERTIFIED STAFF**

That the Board approve/ratify the appointment of the following named individual who constitutes a careful selection and screening of applicants and is hereby recommended for an employment contract contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, and all other state and federal guidelines included but not limited to: a criminal history clearance and successful clearance of S-141/A-3381 (P.L.2018, c.5) This initial appointment may change as district needs develop:

NICOLE FOX

ELA Teacher
High School
MA, Step 1
\$59,411.00

Certification: Teacher of English

Education: Monmouth University

Replaces: Chelsea Sirico (resign)

(Acct. # 15-140-100-101-000-01-00) (UPC # 0052-01-ENGLS-TEACHR).

Effective: *Pending Certification, Pre Employment Physical & Fingerprints**

INGRID GUZMAN-CAMERON

ESL Kindergarten Teacher
Lenna W. Conrow
BA, Step 3
\$56,911.00

Certification: Teacher of English as a Second Language

Education: Monmouth University

Replaces: Wallace Morales (retirement)

(Acct. # 15-110-100-101-000-08-00) (UPC # 0722-08-KINDG-TEACHR).

Effective: *Pending Pre Employment Physical & Fingerprints**

H. **PERSONNEL ACTION (continued)**

7. **APPOINTMENT OF CERTIFIED STAFF (continued)**

GIANNA PALOMBI

ESL Teacher
George L. Catrambone
MA, Step 1
\$59,411.00

Certification: Teacher of English as A Second Language
Education: Georgian Court University
Replaces: New Position
(Acct. # 15-240-100-101-000-09-60) (UPC # 1567-09-SPEDESL-TEAC).
Effective: *Pending Certification, Pre Employment Physical & Fingerprints**

XIMENA SANCHEZ RODRIGUEZ

ESL Teacher
High School
MA, Step 3
\$60,911.00

Certification: Teacher of English as a Second Language
Education: Grand Canyon University
Replaces: Kendall Turchyn (resign)
(Acct. # 15-240-100-101-000-01-60) (UPC # 1566-01-ESLAN-TEACHR)
Effective: *Pending Pre Employment Physical & Fingerprints**

Motion was made by Mr. Covin, seconded by Mrs. Perez and carried by roll call vote that the Board approve the following items (H8 – H15).
Ayes (8), Nays (0), Abstain (1) Mr. Ferraina, Absent (0)

8. **APPOINTMENT OF ASSISTANT TRANSPORTATION MANAGER**

That the Board approve the following named individual as Assistant Transportation Manager:

KUMAR BEHARRY, Assistant Transportation Manager at \$62,000.00 effective February 1, 2022. Replaces: New Position.
(Acct. #11-000-270-160-000-12-00) (UPC # 1612-12-TRNSP-ASTMGR).

9. **APPOINTMENT OF TECHNICAL SUPPORT SECURITY SPECIALIST**

That the Board approve the following named individual as Technical Support Security Specialist:

STEVEN HAND, Technical Support Security Specialist at \$46,822.00, effective *Pending Pre Employment Physical & Fingerprints**. Replaces: New Position.
(Acct. # 11-000-252-100-000-12-00) (UPC # 1613-12-TCHNL-SECSP).

H. **PERSONNEL ACTION (continued)**

10. **APPOINTMENT OF GENERAL FIELD TECHNICIAN**

That the Board approve the following named individual as General Field Technician:

COLIN KEELEY, General Field Technician at \$46,822.00, effective *Pending Pre Employment Physical & Fingerprints**. Replaces: New Position.
(Acct. # 11-000-252-100-000-12-00) (UPC # 1616-12-TCHNL-TECHNC).

11. **APPOINTMENT OF SECRETARY**

That the Board approve the following named individual as 10 Month Secretary:

ANGEL WHALEY, Amerigo A. Anastasia School, Level 3, 10 Month at \$43,678.00.
Replaces: Lenor Langan (retirement), effective Pre Employment Physical*.
(Acct. # 15-000-240-105-000-03-00) (UPC # 0968-03-ELMPR-SEC102).

12. **APPOINTMENT OF CUSTODIANS**

That the Board approve the following named individuals as Custodians:

EUNICE PEREA, Custodian at Long Branch High School, Step 1 at \$37,226.00, effective, Pending Pre Employment Physical*. Replaces: Jarviyle Rivera (transfer).
(Acct. # 11-000-262-100-000-01-00) (UPC # 0216-01-OFB&G-CUST12).

JAVIER VALDERRAMA, Custodian at Long Branch High School, Step 1 at \$37,226.00, effective, Pending Pre Employment Physical*. Replaces: New Position.
(Acct. # 11-000-262-100-000-01-00) (UPC # 1617-01-OFB&G-CUST12).

13. **APPOINTMENT OF INSTRUCTIONAL ASSISTANTS**

That the Board approve the following named individuals as Instructional Assistants:

COURTNEY BRAUN, Morris Avenue ECLC at Step 1 \$20,384.00, effective Pending Pre Employment Physical and Fingerprints*. Replaces: Jody Hegarty (Retirement).
(Acct # 20-218-100-106-000-05-00) (UPC # 1291-05-PRESC-PARAPF).

RENEE DASILVA, Morris Avenue ECLC School at Step 2 \$21,034.00 + \$250 stipend for BA degree, effective Pre Employment Physical and Fingerprints*. Replaces: Alexandria Gadson (resigned) (Acct. # 15-190-100-106-000-05-00) (UPC # 0759-05-PRESC-PARAPF).

FRANCESCA FANTINI, Amerigo A. Anastasia Elementary School at Step 1 \$20,384.00, effective Pending Pre Employment Physical*. Replaces: New Position (Reassignment). (Acct. # 15-204-100-106-000-03-00) (UPC # 1562-03-SEAUT-PARAPF).

LANA INACIO, Morris Avenue ECLC at Step 1 \$20,384.00 + \$250 stipend for BA degree, effective Pending Pre Employment Physical and Fingerprints*. Replaces: Christine Vincelli (Transfer)
(Acct. # 20-218-100-106-000-05-00) (UPC # 1217-05-PRESC-PARAPF).

H. **PERSONNEL ACTION (continued)**

13. **APPOINTMENT OF INSTRUCTIONAL ASSISTANTS (continued)**

VICTORIA MCCORMICK, Morris Avenue ECLC at Step 1 \$20,384.00, effective Pending Pre Employment Physical and Fingerprints*. Replaces: New Position. (Acct # 15-190-100-106-000-05-00) (UPC # 1602-05-KINDG-PARAPF).

KECHLA RODRIGUEZ, Gregory Elementary School at Step 1 \$20,384.00, effective Pending ParaPro Test, Pre Employment Physical and Fingerprints*. Replaces: Casey Clark (resigned). (Acct. # 15-213-100-106-000-07-00) (UPC # 0451-07-FIRSTGR-PARA).

14. **APPOINTMENT OF ONE-TO-ONE (1:1) INSTRUCTIONAL ASSISTANT**

That the Board approve the following named individual as One-To-One Instructional Assistants:

KAITLYN GOMEZ, Amerigo A. Anastasia Elementary School at Step 6 \$19,885.00, effective Pending ParaPro Test, Pre Employment Physical*. Replaces: Felice Ponger (contract rescind). (Acct. 15-209-100-106-000-06-00) (UPC # 1594-06-SEBDC-PARAPF).

15. **APPOINTMENT OF FULL-TIME INSTRUCTIONAL ASSISTANT (8 HR)**

That the Board approve the following named individual as Full-Time Instructional Assistant (8hr):

LIZBETH FLORES-LUCERO, Little Waves at \$23,296.00, effective Pending ParaPro Test & Pre Employment Physical*. Replaces: New Position. (Acct # 11-800-330-100-000-12-01) (UPC # 1471-12-LTWAV-PARAPF).

Motion was made by Dr. Critelli, seconded by Mr. Covin and carried by roll call vote that the Board approve the following item (H16).

Ayes (9), Nays (0), Absent (0)

16. **ANNUAL STIPEND POSITIONS - 2021 - 2022 SCHOOL YEAR**

That the Board approve/ratify the following annual district stipend positions listed below:

DISTRICT

Curriculum Writers (25 hours per writer)

\$25.13/hr.

Math - Kindergarten:

Tracey Cummings

Math - Gr. 1:

Tracey Cummings

Math - Gr. 2:

Stephanie Dispoto

Melissa Christopher

Math - Gr. 3:

Christina Marra

Maria Manzo

Math - Gr. 4:

Christine Zergebel

Math - Gr. 5:

Megan Farrell

Sarah Choi

H. **PERSONNEL ACTION (continued)**

16. **ANNUAL STIPEND POSITIONS - 2021 - 2022 SCHOOL YEAR (continued)**

DISTRICT (continued)

Curriculum Writers (50 hours per writer)

\$25.13/hr.

Spanish Gr. K-2:

Darlene Santos
Amanda Castano

Spanish Gr. 3-5:

Darlene Santos
Amanda Castano

Instrumental Music Gr. 3-5:

Jasmine Gomez

Music Technology Gr. 6-8:

Delanyard Robinson

Instrumental Music Gr. 6-8:

Benjamin Rivera

ELA Gr. 7:

Christina Bronowich

ELA Gr. 8:

Christina Bronowich

Curriculum Writers (50 hours per writer) (continued)

\$25.13/hr.

Marching Band/Symphonic Band Gr. 9-12:

Robert Clark

Foundational Art Gr. 9-12:

Roger Derrick

AP Studio Gr. 9-12:

Roger Derrick

High Focus Drawing and Painting Gr. 9-12:

Roger Derrick

Graphic Design I Gr. 9-12:

Stephanie Brito

Advanced Performance Date Gr. 9-12:

Ian Moore

Speech and Theater Gr. 9-12:

Ian Moore

Foods I Gr. 9-12:

Cheryl Palagano

Early Childhood Development I Gr. 9-12:

Leslie Geraghty

Jazz Band Gr. 9-12:

Robert Clark

American Popular Music Gr. 9-12:

Robert Clark

Dance I/II Gr. 9-12:

Meagan Ruland

Dance III/IV Gr. 9-12:

Meagan Ruland

Italian II Gr. 9-12:

Alessandra Farrugio

Before/After School Bus Aides

\$13.00/hr.

Mary Boyce, Ja'Londa Boyd, Gina Gradone, Lorena Santiago Garcia,
Cinthya Lopez, Jill Zocco

Black Seal Boiler License

\$550.00

Nathan Accoo, Jonathan Bassett, Miguel Batista, Angel Borrero, Rubin Borrero, Alfred Burrell, James Coles, Manuel Colon, Oswaldo DeAssis, Charles Dukes II, Kenvon Grant, Donte Hart, Kenneth Jelks, Joseph Lebron, Maria MacPherson, Gary McCleave, Robert Medina, Demitri Montgomery, Richard Morgan, Alexandra Pineda Romero, Jarviyle Rivera, Ramon Rivera, Rufino Rodriguez, Pedro Rosario, Samuel Sapp, Jolanta Sinkeviciene, Charles Taylor Jr., Angel Vives, Rocco Zaffiro, Ricky Boston, Abel Daza, Cesare Iengo, Rodolfo Itzol, Jose Lora, Lorenzo Mennella, Alicia Ludlow, Jose Hidalgo, Joaquin Nieves, Omar Cortez Morales, Julio Vasquez

Building Security (effective 12/01/2021)

\$15.00/hr.

Emmanuel Itzol, Ana Menino

H. **PERSONNEL ACTION (continued)**

16. **ANNUAL STIPEND POSITIONS - 2021 - 2022 SCHOOL YEAR (continued)**

DISTRICT (continued)

Building Site Supervisors \$25.75/hr.
Dorothy Bowles, Gareth Grayson

Home Instruction \$28.84/hr.
Alissa Gallo

STEAM Program Director \$8,000.00
Elizabeth Muscillo

STEAM Prog. Substitute Site Coordinators (effective 12/01/2021) \$27.80/hr.
Lee Carey, Jennifer Farrell, Jasmine Gomez, Mary Mazzacco,
Stephanie Pragosa, Jonathan Trzeszkowski

STEAM Prog. Athletic Teachers (effective 12/01/2021) \$24.21/hr.
Ja'Londa Boyd, Gareth Grayson, Juan Martinez, Gregory Penta

STEAM Prog. Substitute Teachers (effective 12/01/2021) \$24.21/hr.
Ja'Londa Boyd, Lee Carey, Rebecca Fackenthal, Dana Hochstaedter
Stephanie Pragosa, Jonathan Trzeszkowski, Diamond Vega, Benjamin Woolley

STEAM Prog. Safe School Environmental Persons (effective 12/01/2021)
Joseph DeFillipo, Jonathan Trzeszkowski \$15.00/hr.

ELL Student Examiners \$26.00/hr.
Stephanie Dixon, Elizabeth Giron, Raquel Rosa, Alyson Stagich, Janise Stout

Adult ESL Evening Class Leader \$29.87/hr.
Maria Herrera

Adult ESL Evening Class Teachers \$24.21/hr.
Jillian Haggard, Amanda Roa-Rosales

ELEMENTARY

Before/After School Extended Learning Program Teachers (Title I)
(effective 12/01/2021) \$25.24/hr.

(MOR): Tracey Cistaro, Kimberly Douglas, Elizabeth Lundberg, Heather O'Neill

(JMF): Kim Walker, Laura Bland

(GRE): Patricia Bruckner, Ashley Dziuba, Erica Krumich,

Christina Marra, Jennifer Noone, Maria Panizzi

(AAA): Lee Carey, Michelle Fowler, Dana Hochstaedter, Caitlyn Mielcarek, Stephanie Pragosa

(GLC): Bruna Cale, Amanda Castano, Barbra Costello, Tracey Cummings, Dawn

Demarco, Jasmine Gomez, Maria Manzo, Michele Morey, Sandra Rosa,

(LWC): Tanisha Allbright, Elaine Atkinson, Felicia Clark

(LBMS): Katherine D'Elia, Dorothy Williams-Reed

Technology/Distance Learning Advisor (JMF) \$2,425.00
Lauren Toffel

H. **PERSONNEL ACTION (continued)**

16. **ANNUAL STIPEND POSITIONS - 2021 - 2022 SCHOOL YEAR (continued)**

ELEMENTARY (continued)

ESEA School Improvement Leader (JMF) (effective 9/1/2021) \$2,500.00

Leah Roberts

HIGH SCHOOL

Academic Lab Instructors- Homework Club \$24.21/hr.

William Andersen

Motion was made by Mr. Covin, seconded by Mrs. Perez and carried by roll call vote that the Board approve the following item (H17).

Ayes (7), Nays (0), Abstain (2) Mrs. Peters and Ms. Benosky, Absent (0)

17. **ANNUAL STIPEND POSITIONS - 2021 - 2022 SCHOOL YEAR**

That the Board approve/ratify the following annual district stipend positions listed below:

Building Site Supervisors \$25.75/hr.

Eric Peters

Equipment Operator/Snow Removal \$25.00/hr.

Eric Peters

Motion was made by Mr. Covin, seconded by Mrs. Perez and carried by roll call vote that the Board approve the following items (H18 – H26).

Ayes (8), Nays (0), Abstain (1) Ms. Benosky, Absent (0)

18. **PROFESSIONAL DEVELOPMENT * CCSSO EARLY LITERACY AND MATHEMATICS NIC PARTICIPANTS**

\$25.24/hr.

That the Board approve/ratify the attendance of the following staff members for the CCSSO Early Literacy and Mathematics NIC Participants Professional Development:

October 14, 2021: Kerry Brown, Jeana Collins, Tracey McMahon, Ana Rugo

November 9, 2021: Jeana Collins

December 9, 2021: Jeana Collins, Melanie Rovinsky, Ana Rugo

January 5, 2022: Jeana Collins

19. **COACHING/ATHLETIC STIPEND POSITIONS - FALL 2021**

That the Board approve/ratify the following coaching/athletic stipend appointments:

Event Workers

paid Per Athletic Fee Schedule

Diamond Vega, Benjamin Woolley

HIGH SCHOOL

CATEGORY 1

STEP

Varsity Football Head Coach

Chad King

8

\$8,000.00

VOLUNTEER ATHLETIC TRAINER

Tamya Goff

Volunteer - no salary/stipend

H. **PERSONNEL ACTION (continued)**

20. **APPOINTMENT OF SUBSTITUTES FOR THE 2021-2022 SCHOOL YEAR**

That the Board approve the following substitutes for the 2021-2022 school year:

SUBSTITUTE CUSTODIANS - PENDING FINGERPRINTS*

Chevesse Covin*, Sir Hayes, Gregory Martinez*, Nery Noguera*,
Abigail Stevens*, Michael Toffel*, Vincent White*

SUBSTITUTE CORRIDOR AIDE - PENDING FINGERPRINTS*

Justin Rovolo*

SUBSTITUTE NURSE - PENDING FINGERPRINTS*

Maxine Lynch*, Mary Roddy*

SUBSTITUTE INSTRUCTIONAL ASSISTANTS - PENDING FINGERPRINTS*

Leonardo De Paula*, Stephanie Hermann*, Justin Rovolo*, Margaret Ryan*, Carolina Sierra*

SUBSTITUTE TEACHERS - PENDING FINGERPRINTS*

Charlene Bacon*, Christopher Clarity*, Amanda DeMatteo*, Daniel Dos Santos-Silva*,
Naila Emini, Sheree Gray, Stephanie Herrmann*, Larissa Leonel*, Aria Leunes*,
Vanessa McAllister, Mary McGee*, Maria Melo*, Alanah Ramos*, Rochelle Robinson*,
Gianna Rosario*

21. **STUDENT TEACHER/INTERN PLACEMENT**

That the individuals listed be authorized to conduct their student teaching in the Long Branch Public Schools as indicated during the 2021 - 2022 school year. Long Branch Public School employees must complete their student teaching and/or internship outside of their contractual hours.

Georgian Court University

Jennifer Orozco	George L. Catrambone
Maria Manzo	George L. Catrambone

January 2022-May 2022

Johanna Mozo
Johanna Mozo

Kean University

Raul Rivera	High School
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January 2022-June 2022

Bethany Steele

Kean University

Daniel Buhler	Gregory School
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January 2022-May 2022

Kevin Gilbert

Kean University

Christan Colon	Lenna W. Conrow
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January 2022-December 2022

Kaitlin Baiata

Monmouth University

Jared Walker	Middle School
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September 2021-May 2022

Karina McIntyre

University of West Alabama

Katie Wachter	High School
	Middle School

February 2022-February 2023

Edward Hanks

William Patterson

Ellyn Bissey	Middle School
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January 2022-June 2022

Christopher Volpe

H. **PERSONNEL ACTION (continued)**

22. **TEACHER/MENTOR PROGRAM 2021 - 2022 SCHOOL YEAR**

That the Board approve the following individuals to assume the position of Mentor provided by the Board of Education at a rate of \$550 annually for a 1 year term:

<u>LOCATION</u>	<u>TEACHER</u>	<u>MENTOR</u>
Middle School	Alyssa Arcangelo	Sara Harris
Joseph M. Ferraina	Llirizell Bello	Nichelle Douglas
Amerigo A. Anastasia	Ana Cruz	Maria Herrera
Gregory School	Sandra Oliveira	Anna Santos
Morris Avenue	Ashley Polgardy	Shannon Ridilla

That the Board approve the following individuals to assume the position of Mentor as detailed in the State Department of Education Teacher/Mentor program:

<u>LOCATION</u>	<u>TEACHER</u>	<u>MENTOR</u>
Lenna W. Conrow	Amy Branagan	Anthony DeSantis
Amerigo A. Anastasia	Lyndsey Kremen	Benjamin Woolley
Middle School	Aaron McCue	Ashley Drew
Lenna W. Conrow	Alissa Popo	Jeanine Fasano
Audrey W. Clark	Gina Russomanno	Sarah Hansen

23. **APPROVAL TO CHARGE SALARIES TO FEDERAL/STATE GRANT**

That the Board approve/ratify the following individuals and their respective allocation of federal/state salaries to be charged for FY2022 as listed:

<u>Name</u>	<u>Grant</u>	<u>Federal</u>	<u>State</u>	<u>Total</u>
Nikkia Blair	SBYS	\$93,369.78		\$93,369.78
Megan Bolger	SBYS		\$59,000.00	\$59,000.00
Nykeirah Jones	SBYS		\$55,000.00	\$55,000.00
Kimberly Jones	SBYS	\$59,000.00		\$59,000.00
Virginia Carreira	SBYS		\$33,629.00	\$33,629.00

24. **ATTENDANCE AT CONFERENCES/MEETINGS**

That the Board approve the attendance of the staff members at the conferences listed - **APPENDIX H-1.**

25. **APPROVAL OF SIDE BAR AGREEMENTS - LBSEA AND LBFT**

That the Board approve a Side-Bar Agreement with the Long Branch School Employees Association (LBSEA) and the Long Branch Federation of Teachers (LBFT) for the remainder of the 2021 - 2022 school as listed on **APPENDIX H-2.**

26. **FAMILY/MEDICAL LEAVE OF ABSENCE**

That the Board approve/ratify the family/medical leaves of absence as listed on **APPENDIX H-3.**

I. **STUDENT ACTION**

Motion was made by Mrs. Peters, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following items (11 – 17).

Ayes (9), Nays (0), Absent (0)

1. **APPROVAL OF MONTHLY HIB REPORT P.L. 2010. C. 122 (A-3466)**

That the Board approve the monthly report as required by statute - **APPENDIX I-1.**

2. **FIELD TRIP APPROVALS - In District**

That the Board approve In-District Field Trip (which will be labeled **APPENDIX I-2** and made part of the permanent minutes upon Board approval).

3. **PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION - 2021 - 2022 SCHOOL YEAR**

That the Board approve/ratify the placement/termination of home instruction for the 2021 - 2022 school year for the students listed on **APPENDIX I-3.**

4. **RECOMMENDATION FOR ATYPICAL OUT OF DISTRICT STUDENTS FOR PLACEMENT AND TRANSPORTATION FOR EXTENDED SCHOOL YEAR AND 2021 - 2022 SCHOOL YEAR**

That the Board approve the following atypical out of district students for placement and transportation for Extended School Year and 2021 - 2022 school year:

CPC HIGH POINT

Morganville, N.J.

Tuition: \$7163.12

Transportation:

Effective Dates: 9/7/21-9/30/21

ID#:20243843, classified as Eligible for Special Education & related services

RANCH HOPE

Alloway, N.J.

Tuition: \$20,861.55

Transportation:

Effective Dates: 9/8/21-11/19/21

ID#: 90100061, classified as Eligible for Special Education & related services

OCEAN ACADEMY

Bayville, N.J.

Extraordinary Aid: \$24,391.48

Effective Dates: 11/1/21-6/18/22

ID#: 120800002, classified as Eligible for Special Education & related service

I. **STUDENT ACTION (continued)**

5. **RECOMMENDATION FOR TERMINATION OF OUT-OF-DISTRICT STUDENTS**

That the Board approve the following termination of out-of-district students for the 2021-2022 school year.

COLLIER SCHOOL

Wickatunk, N.J.

Tuition: \$50,315.00

Transportation:

Effective Dates: 9/8/21-11/13/21

ID#: 20237494, classified as Eligible for Special Education & related services

CPC HIGH POINT

Morganville, N.J.

Tuition: \$7,163.12

Transportation:

Effective Dates: 9/8/21-9/30/21

ID#: 20243843, classified as Eligible for Special Education & related services

RANCH HOPE

Alloway, N.J.

Tuition: \$20,861.55

Transportation:

Effective Dates: 9/8/21-11/19/21

ID#: 90100061, classified as Eligible for Special Education & related services

OAKWOOD SCHOOL

Tinton Falls, N.J.

Tuition: \$70,921.20

Transportation:

Effective Dates: 7/6/21 -11/30/21

ID#: 20226876, classified as Eligible for Special Education & related services

6. **RECOMMENDATION FOR TERMINATION OF TUITION-IN STUDENTS**

That the Board approve the following termination of tuition-in student for the 2021-2022 school year.

TINTON FALLS

Tinton Falls, N.J.

Tuition: \$88,066.64

Effective Date: 12/21/21

ID#: 20286614, classified as Eligible for Special Education & related services

7. **PUPIL PERSONNEL SERVICES CONSULTANTS 2021-2022**

That the Board approve the Pupil Personnel Services Consultants for the 2021-2022 school year as listed:

IHA LLC SERVICE CONSULTANT

Clearance Evaluation \$200.00

Fit to Return Evaluation \$250.00

Psychiatric Fit to Return Evaluation \$450.00

Motion was made by Mr. Covin, seconded by Mrs. Perez and carried by roll call vote that the Board approve the following item (8).

Ayes (8), Nays (0), Abstain (1) Mr. Ferraina, Absent (0)

8. **CORRECTIONS / REVISIONS TO MINUTES**

That the Board approve the following corrections/revisions to minutes:

November 17, 2021

AWARDING OF TENURE CERTIFICATES

Pupil Personnel Services read: Sarah Grill and Maureen Dalton. This should have read: Sarah Grill.

Middle School read: Joseph Fackenthal, Jacob George, Angelica Hernandez, Lynn Winters-Mineo and Dana Noon. This should also have read: Chelsea James.

CONFERENCES

Joy Daniels to participate in Early Childhood Leadership Seminar, sponsored by William Paterson University, Heller Institute, to be held on January 19, 2022, February 16, 2022, March 23, 2022, April 20, 22, May 18, 2022, June 15, 2022. This should have also read: March 16, 2022

September 29, 2021

APPROVAL TO ENTER INTO A SHARED SERVICES AGREEMENT WITH THE LONG BRANCH HOUSING AUTHORITY

Ann Degnan was listed. This should have read Vincente Cruz Hernandez.

August 31, 2021

DESIREA MEDINA, Lenna W. Conrow School instructional assistant should have read using sick from October 30, 2021 to January 11, 2022, use of urgent business days from January 12, 2022 to January 14, 2022 and use of unpaid days from January 15, 2022 to May 6, 2022.

June 30, 2021

COACHING/ATHLETIC STIPEND POSITIONS - WINTER 2021

Noami Greca; Varsity Swimming Assistant Coach, Step 8 at \$3,700.00. This should have read Step 9 at \$4,100.00.

J. **OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS**

No one addressed the Board.

1. **DISCUSSION**

NSBA 2022 Annual Conference and Exposition

Mrs. Youngblood Brown asked the membership if anyone was interested in attending the 2022 National School Board Association Annual Conference and Exposition.

There were 4 members who expressed an interest in attending; Mrs. Youngblood Brown, Mrs. Peters, Ms. Benosky and Mr. Ferraina.

Mr. Genovese stated that any amount over \$5,000 requires County approval.

K. **ADJOURNMENT – 7:32 P.M.**

There being no further discussion, motion was made by Mr. Covin, seconded by Mr. Ferraina and carried by roll call vote that the Board adjourn the meeting at 7:32 P.M.

Ayes (9), Nays (0), Absent (0)

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary



AGENDA

**FINANCE COMMITTEE AGENDA
WEDNESDAY, NOVEMBER 17, 2021
350 INDIANA AVENUE
LONG BRANCH, NEW JERSEY
5:00 P.M.**

MINUTES

COMMITTEE MEMBERS:

Tasha Youngblood Brown, Chairperson
Violeta Peters
Michele Critelli, Ed.D.
Armand Zambrano

ADMINISTRATORS:

Francisco E. Rodriguez
Peter E. Genovese III
Nancy L. Valenti

The following information was highlighted at the Finance Committee Meeting:

1. Financial Management

The Committee reviewed the balances in the scholarship and student fund accounts and the information is reported below:

- F10 – General Fund (General Operations)
 - F20 – Special Revenue Funds (Grants)
 - F30 – Capital Projects Fund (Proceeds from a Bond Referendum)
 - F40 – Debt Service Fund (Payback of Bonds)
 - F50 – Permanent Fund (Endowment) - None
 - F60 – Enterprise Fund (Food Service Activity)
 - F70 – Internal Service Fund (Self Insured Medical Activity)
 - F80 – Trust Funds (Scholarships)
 - F90 – Agency payments and Student Funds
- a. The Committee reviewed the following and are presented for full Board Approval:
- i. Bills & Claims
 - ii. Scholarship account balance – October \$ 416,651.24
 - iii. Student Fund Balances – October:

1. Pre-Schools	\$ 148.16
2. Elementary Schools	\$ 7,638.74
3. Middle School	\$ 23,642.07
4. High School	\$ 80,438.85
5. Athletic Fund	\$ 34,517.20

2. Current Budget Update

The Committee also reviewed the budget calendar and discussed some possible long range budget items that may or may not be included in the final budget based on discussion with the Board after State Aid has been released.

a. **Budget Calendar –**

- ~~i. October 13th – General discussion with the Finance Committee~~
- ii. November – Staffing adjustments
- iii. November – January 15th – Budget development by Managers
- iv. November 16th – Review Long Range Projects with Finance Committee**
- v. January – Review budget with Central Office Supervisory Administration
- vi. January – Curriculum and Instruction Final determination for Budget
- vii. January - Review budget with Superintendent
- viii. January TBD – Review Budget with Finance Committee
- ix. February TBD - Review Budget with Finance Committee
- x. March TBD – Final Review of Budget with Board of Education – Adoption

3. Long Term Planning

The Committee discussed the American Rescue Plan (ARP) grant and the bid for the Morris Avenue windows and doors replacement.

- a. Grants Management – Working on ARP Grant
- b. Bid for the Morris Ave Windows & Door replacement

4. Self-Insurance Health Plan

The Committee reviewed the visitations at the Health Center for the periods of July, August and September. It was reported that the claims from July to October were \$6,080,594 which represents an increase of \$481,394 over the same period last year. There was also discussion regarding the pharmacy at the Health Center – the estimated range was between \$215,000 and \$230,000. Drawings are being worked on and should be completed by the end of November. The anticipated completion time would be approximately 90 days.

Service	July	August	September
Doctor / Nurse Practitioner	146	116	75
Prescription Dispensed	266	245	248
Physical Therapy	58	86	84
Lab visits	131	139	90
Customer Services	226	265	292
Chiropractic Services	29	38	58
Acupuncture	25	23	14
Behaviorist Visits	11	10	11
X-Ray	20	19	9
Telemedicine/Telephone	140	192	245
Covid Test	34	88	90

4. Self-Insurance Health Plan (continued)

a. Claims:

- i. Fiscal Year 2021 – Total Claims \$18,227,264
- ii. Fiscal Year 2022 to FY 2021 (July-October) \$6,080,954 increase of **\$481,394**

b. Pharmacy:

- i. Estimated range - \$215,000 to \$230,000
- ii. Drawings should be complete by November 22nd
- iii. Hoping 90 days from start to finish providing case work and HVAC units are available.

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

APPENDIX G-1

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

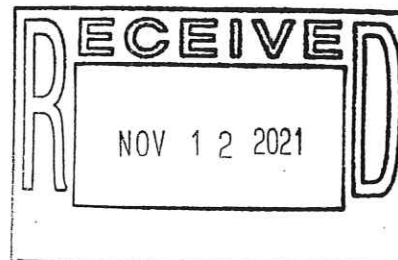
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(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.



REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: Thursday, November 11, 2021

Time of day the drill was conducted: 8:25 A.M.

School Name: Joseph M. Ferraina Early Childhood Learning Center

Location of the Emergency Evacuation Drill: 80 Avenel Blvd, Side of School Building

Route Number(s): J5, J6 (Kindergarden)

Name of the school principal/person(s) overseeing the drill: Linda Alston-Morgan

Other information relative to the emergency evacuation drill:

K-8:40 a.m.

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

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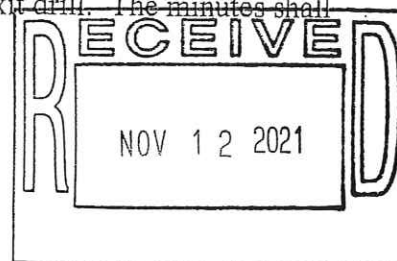
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REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: Tuesday, November 09, 2021

Time of day the drill was conducted: 9:15 A.M

School Name: Joseph M. Ferraina Early Childhood Learning Center

Location of the Emergency Evacuation Drill: 80 Avenel Blvd, Side of School Building

Route Number(s): J1,J2,J3,J4 (Pre-K)

Name of the school principal/person(s) overseeing the drill: Linda Alston-Morgan

Linda Alston-Morgan

Other information relative to the emergency evacuation drill:

P- 9:15 a.m.

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

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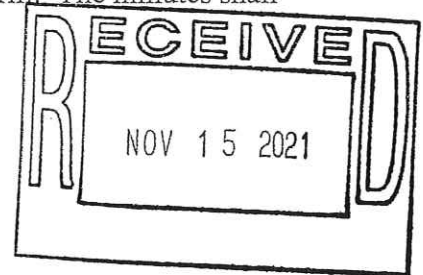
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6. Name of school principal, or person(s) assigned, who supervised the drill.



REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: Thursday, November 11, 2021

Time of day the drill was conducted: @ A.M. arrival time

School Name: Lenna W. Conrow

Location of the Emergency Evacuation Drill: 335 Long Branch Ave, Avenel Blvd entrance

Route Number(s): L1, L2, L3, L4, (Pre-K) & L5, L6, L7 (Kindergarten)

Name of the school principal/person(s) overseeing the drill: Bohita Potter-Brown

Other information relative to the emergency evacuation drill: [Signature]

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

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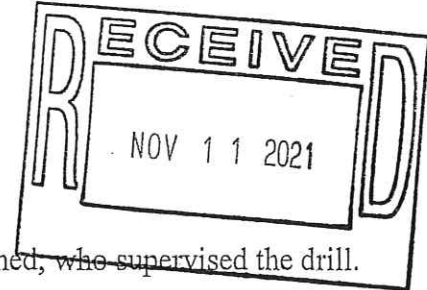
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REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: Thursday, November 11, 2021

Time of day the drill was conducted: @ A.M arrival time

School Name: Morris Avenue

Location of the Emergency Evacuation Drill: 318 Morris Ave, Bus Arrival Area

Route Number(s): M1, M2 M3, M4, (Pre-K) M5, & M6 (K)

Name of the school principal/person(s) overseeing the drill: Matthew E. Johnson

May Alvir
Other information relative to the emergency evacuation drill:

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

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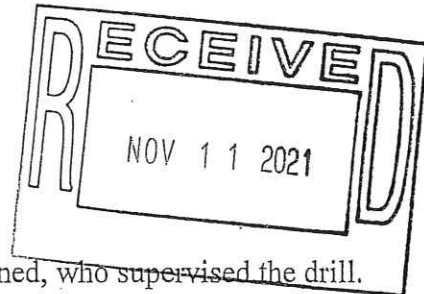
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REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

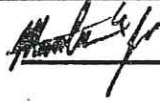
Date of the school bus emergency evacuation drill: Thursday, November 11, 2021

Time of day the drill was conducted: @ A.M. arrival time

School Name: Morris Avenue (Satellite Location @ Holy Trinity)

Location of the Emergency Evacuation Drill: 375 Exchange Pl, Parking Lot Bus Arrival Area

Route Number(s): SAT1, SAT2, & SAT3 (Jay's)

Name of the school principal/person(s) overseeing the drill:  Matthew E. Johnson

Other information relative to the emergency evacuation drill:

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

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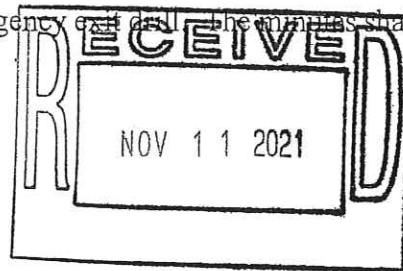
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REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: Thursday, November 11, 2021

Time of day the drill was conducted: @ A.M. arrival time

School Name: Amerigo A. Anastasia

Location of the Emergency Evacuation Drill: 92 Seventh Ave, A.M. Bus Arrival Area

Route Number(s): SANA1, & SANA2

Name of the school principal/person(s) overseeing the drill: Michelle Merckx

Other information relative to the emergency evacuation drill:

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

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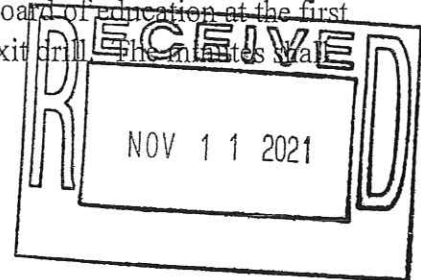
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REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: Thursday, November 11, 2021

Time of day the drill was conducted: @ A.M. arrival time

School Name: Amerigo A. Anastasia

Location of the Emergency Evacuation Drill: 92 Seventh Avenue, Front of School Building

Route Number(s): Jay's (A1, A2, A3) 7:22 7:48 7:33 Seman Tov- A4 7:28

Name of the school principal/person(s) overseeing the drill: Michelle Merckx

Other information relative to the emergency evacuation drill:

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

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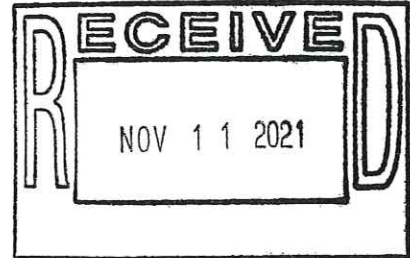
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REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill:

11/11/21

Time of day the drill was conducted:

7:50 A.M.

School Name:

George L. Catrambone

Location of the Emergency Evacuation Drill:

240 Park Ave, Front of School Building

Route Number(s):

Jay's (G1, G2, G3, G5, G6, G9, G12) Seman Tov (G7, G8, G10, G11, G13, G14, G15)

Name of the school principal/person(s) overseeing the drill:

Jessica Alonzo

A handwritten signature in black ink, appearing to read "Jessica Alonzo", written over a horizontal line.

Other information relative to the emergency evacuation drill:

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

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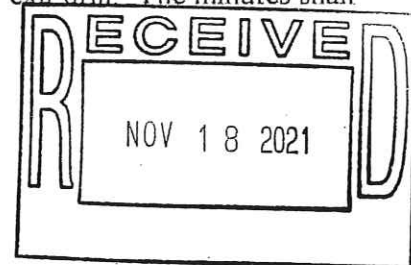
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REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: Thursday, November 11, 2021

Time of day the drill was conducted: @ A.M. arrival time

School Name: Gregory

Location of the Emergency Evacuation Drill: 201 Monmouth Ave, Back parking lot bus arrival lane

Route Number(s): SGRE1, SGRE2, & SGRE3

Name of the school principal/person(s) overseeing the drill: Beth McCarthy & Laura Widdis

Other information relative to the emergency evacuation drill:

SGRE 1 7:33 am Small bus - 7:32am
SGRE 2 7:30am
SGRE 3 7:45am

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

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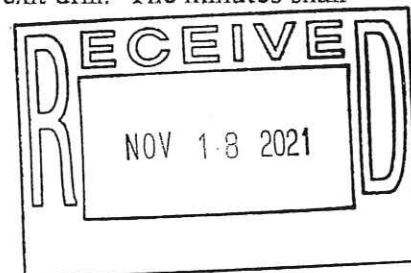
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REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: Thursday, November 11, 2021

Time of day the drill was conducted: @ A.M. arrival time

School Name: Gregory

Location of the Emergency Evacuation Drill: 201 Monmouth Ave, Front of School Building

Route Number(s): Y1, Y2, Y3, (Jay's) Y4 (Seman Tov)

Name of the school principal/person(s) overseeing the drill: Beth McCarthy & Laura Widdis

Other information relative to the emergency evacuation drill:

Y1 7:25am Y3- 7:38am
Y2- 7:40am Y4- 7:18am

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

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Emergency evacuation drills and safety education

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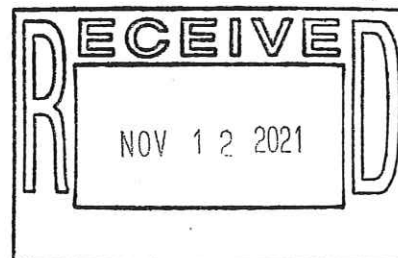
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REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: Thursday, November 11, 2021

Time of day the drill was conducted: @ arrival time

School Name: Long Branch Middle School

Location of the Emergency Evacuation Drill: Bath Ave 8th
350 Indiana Ave, 6th Grade Entrance

Route Number(s): 734 - 752
LBMS1, LBMS 2 (Jay's)

Name of the school principal/person(s) overseeing the drill: Christopher Volpe

Other information relative to the emergency evacuation drill:

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

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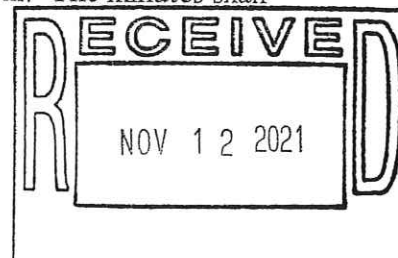
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REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: Thursday, November 11, 2021

Time of day the drill was conducted: @ A.M. arrival time

School Name: Long Branch Middle School

Location of the Emergency Evacuation Drill: Both Ave 8th
350 Indiana Ave, 6th Grade Entrance

Route Number(s): 730 739
SMS1, & SMS2 (LBBOE BUS)

Name of the school principal/person(s) overseeing the drill: Christopher Volpe, Kim Hyde

Other information relative to the emergency evacuation drill:

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

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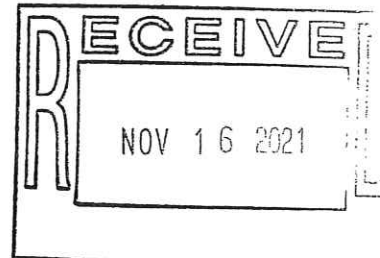
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REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: Thursday, November 11, 2021

Time of day the drill was conducted: 6:59 AM arrival time

School Name: Long Branch High School

Location of the Emergency Evacuation Drill: 404 Indiana Ave, Leadership Entrance

Route Number(s): SHS1, SHS2, & SHS3 (LBBOE Bus)

Name of the school principal/person(s) overseeing the drill: Joseph Winter *JWL*

Other information relative to the emergency evacuation drill:

S3: 6:59 AM, S1: 7:05 AM, S2: 7:17 AM

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

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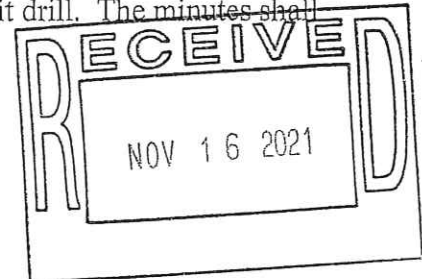
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REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: Thursday, November 11, 2021

Time of day the drill was conducted: 7:03 AM arrival time

School Name: Long Branch High School

Location of the Emergency Evacuation Drill: 404 Indiana Ave, Leadership Entrance

Route Number(s): LBHS2 (Jay's)

Name of the school principal/person(s) overseeing the drill: Joseph Winter *Jue*

Other information relative to the emergency evacuation drill:

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

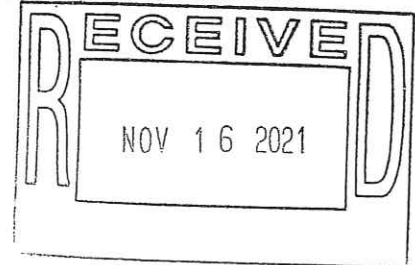
1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.



REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: Tuesday, November 16, 2021

Time of day the drill was conducted: 7:14 AM arrival time

School Name: Long Branch High School

Location of the Emergency Evacuation Drill: 404 Indiana Ave, Leadership Entrance

Route Number(s): LBHS1 (Jay's)

Name of the school principal/person(s) overseeing the drill: Joseph Winter

Other information relative to the emergency evacuation drill:

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

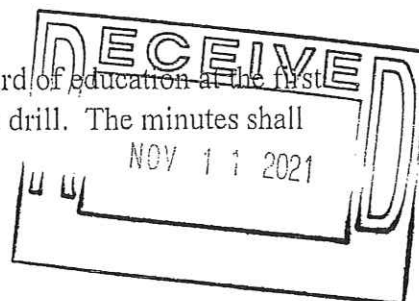
1. All other students shall receive school bus evacuation instruction at least once within the school year.

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1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.



REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

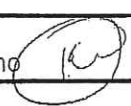
Date of the school bus emergency evacuation drill: Thursday, November 11, 2021

Time of day the drill was conducted: 8:40 @ arrival TIME

School Name: Audrey W. Clark (Alternative Academy)

Location of the Emergency Evacuation Drill: 192 Garfield Avenue, Front of School Building

Route Number(s): AWC-HS

Name of the school principal/person(s) overseeing the drill: Kristine Villano 

Other information relative to the emergency evacuation drill:

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

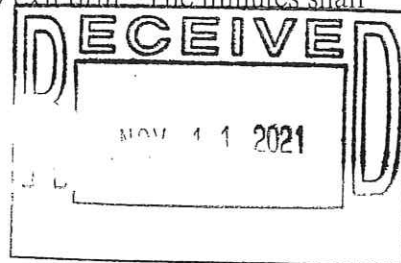
1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.



REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: Thursday, November 11, 2021

Time of day the drill was conducted: 8:40 @ A.M. arrival time

School Name: Audrey W. Clark (Alternative Academy)

Location of the Emergency Evacuation Drill: 192 Garfield Ave, Front of School Building

Route Number(s): AWC-1 & AWC-2 [LBBOE Bus]

Name of the school principal/person(s) overseeing the drill: Kristine Villano

Other information relative to the emergency evacuation drill:

APPENDIX G-2

Planned Parenthood Sam Borbon	Long Branch High School	\$250 Donation (Value: \$250.00)
Planned Parenthood Sam Borbon	Long Branch High School	6 TD Bank Gift Cards (Value: \$300)
Scholastic Literacy	Long Branch School District K-5 Elementary Schools	140 Canvas Bags (Value: \$2,200.00)
Hindu Swayamsewak Sangh and Shahela Goswami	Audrey W. Clark Academy	700 LBS. Perishable Food (Value: \$1,500.00)
Jiwon Kim Danielle Lee	Long Branch Public Schools	10 Children's Books (Value: \$191.50)
Shamrock Engineering & Construction	Office of Diversity, Equity & Inclusion	30 Broadway Tickets (Value: \$870.00)
Got Credit Jose Rodriguez	Long Branch High School	1700 Tee Shirts (Value: \$9,350.00)
Home Depot Breton Salkeld	Long Branch High School	50 Boxes (Value: \$52.50)
Got Credit Kellee Rodriguez	Long Branch High School	50 Food Baskets (Value: \$950.00)
Continental Societies, Inc.	Long Branch Middle School	10 Walmart Gift Cards (Value: \$450.00)
Donors Choose	Long Branch Middle School	Canned Goods and Perishable Foods (Value: \$600.00)
Continental Societies, Inc.	Long Branch Middle School	10 Walmart Gift Cards (Value: \$250.00)
LB PBA Local 10	Long Branch Public School	Pizza Gift Cards (Value: \$500.00)
Frederico's on Main, Oceanport	Long Branch Middle School	15 Pizza Gift Cards (Value: \$300.00)
Mama Hill Restaurant Erin and Jerome Hill	JMF Early Childhood Learning Center	Holiday Toys (Value: \$600.00)
Bon Jovi Foundation	District Wide	Christmas dinner for 20 families (Value: \$1,000.00)

Megan Bolger **\$1,995.00**
 Social Worker, to participate in Breath For Change Digital Training, sponsored by Breath for Change - Cohort 61 & 62 to be held on **January 29-30, 2022, February 26, 27, 2022, March 26-27, 2022, April 23-24, 2022, May 21-22, 2022 and June 25-26, 2022**. Virtual Workshop (Acct: 20-453-200-300-453-20-00).

Donna Brechman **\$395.00**
 Confidential Secretary, to participate in Frontline Central Contracts Seminar, sponsored by Frontline Central to be held on **February 9, 16, 23, 2022**. Virtual Workshop (Acct: 11-000-230-500-390-12-44).

Jenna Camacho **\$199.00**
 Supervisor for Student Services, to participate in Intervention & Referral Services/504:Perfect Together, sponsored by Institute for Prevention and Recovery to be held on **February 10, 2022**. Virtual Workshop (Acct: 15-000-240-500-167-01-44)

Nicole Catalano **\$1,075.00**
 Student Assistance Coordinator, to participate in Certified Tobacco Treatment Specialist Training, sponsored by National Association for Alcoholism and Drug Abuse Counselors (NAADAC) to be held on **February 28, 2022, March 1, 2022**. Virtual Conference (Acct: 11-000-213-500-904-12-44).

Ann Degan **\$436.00**
 Asst. School Business Administrator for Facilities, to attend New Jersey School Building & Grounds Association Expo (NJSBGA), sponsored by NJ School Building & Grounds Association to be held on **March 21, 22, 23, 2022** at Harrah's Conference Center, Atlantic City, NJ (Acct: 11-000-262-590-309-12-44).

Diogo De Assis **\$965.00**
 Social Environment Sustainability Officer, to attend Techspo 22 Conference, sponsored by New Jersey Association School Administrators (NJASA), to be held on **January 26, 27, 28, 2022** at Harrah's Resort, Atlantic City, NJ (Acct: 11-000-230-585-390-12-44).

Jolie Dynak **\$249.00**
 Physical Ed. Teacher, to attend in 2022 SHAPENJ Convention, sponsored by Society of Health and Physical Educators New Jersey, to be held **February 14, 15, 16, 2022** at Ocean Place, Long Branch, NJ (Acct: 15-000-223-500-100-07-44).

Nicole Esposito **\$691.00**
 Director of Curriculum, Planning and Teacher Development, to attend 2022 New Jersey Principals and Supervisors Association (NJSPSA) Foundation for Educational Administration (FEA) New Jersey Association for Supervision and Curriculum Development (NJASCD) Conference-Celebrate! to be held **March 23, 24, 25, 2022** at Borgata, Atlantic City, NJ (Acct: 11-000-230-500-390-12-44).

Emily Grosiak **\$525.00**
Behavioral Specialist, to attend Safety-Care Trainer Recertification, sponsored by Quality Behavioral Solution (QBS) to be held on **February 11, 2022** in Princeton, NJ (Acct: 11-000-219-500-312-11-44).

Maria Herrera **\$279.00**
Student Advisor, to attend Decrease Attention-Getting and Tantrum Behaviors with Practical Solutions and Strategies, sponsored by Bureau of Education and Research, to be held **February 10, 2022** at American Hotel, Freehold, NJ (Acct: 15-000-223-500-100-03-44).

Kerry Keating **\$525.00**
School Social Worker, to attend Safety-Care Trainer Recertification, sponsored by Quality Behavioral Solution (QBS) to be held on **February 11, 2022** in Princeton, NJ (Acct: 11-000-219-500-312-11-44).

Frank Riley **\$889.00**
Assistant Superintendent for Leadership Innovation PreK-12, Planning and Teacher Development, to attend 2022 New Jersey Principals and Supervisors Association (NJSPSA) Foundation for Educational Administration (FEA) New Jersey Association for Supervision and Curriculum Development (NJASCD) Conference-Celebrate! to be held **March 23, 24, 25, 2022** at Borgata, Atlantic City, NJ (Acct: 11-000-230-500-390-12-44).

Markus Rodriguez **\$965.00**
Director of Diversity and Equity, to attend Techspo 22 Conference, sponsored by New Jersey Association School Administrators (NJASA), to be held on **January 26, 27, 28, 2022** at Harrah's Resort, Atlantic City, NJ (Acct: 11-000-230-585-390-12-44).

Amanda Russo **\$297.00**
Speech Language Specialist, to participate in Ultimate Play Based Speech Therapy Course, sponsored by Anna and Kiersten-Speech and Language Therapist, to be held **January 18, 2022**. Virtual Workshop (Acct: 11-000-219-500-312-11-44).

Jessica Sargent **\$249.00**
Supervisor of Physical Education, to attend 2022 SHAPENJ Convention, sponsored by Society of Health and Physical Educators New Jersey, to be held **February 14, 15, 16, 2022** at Ocean Place, Long Branch, NJ (Acct: 15-000-223-500-100-02-44).

Jennifer Steffich **\$525.00**
Supervisor for Special Education, to attend Safety-Care Trainer Recertification, sponsored by Quality Behavioral Solution (QBS) to be held on **February 11, 2022** in Princeton, NJ (Acct: 11-000-219-500-312-11-44).

Gary Vecchione **\$415.00**
Asst. Facilities Manager, to attend New Jersey School Building & Grounds Association Expo (NJSBGA), sponsored by NJ School Building & Grounds Association to be held on **March 21, 22, 23, 2022** at Harrah's Conference Center, Atlantic City, NJ (Acct: 11-000-262-590-309-12-44).

Conover White

\$750.00

Science Teacher, to participate in Project Lead the Way Training, sponsored by Project Lead the Way to be held **January 19, 26, 2022, February 2, 9, 16, 23, 2022**. Virtual Training (Acct: 15-000-223-500-100-02-44).



Office of the Superintendent
Long Branch Public Schools
540 Broadway, Long Branch, New Jersey 07740

APPENDIX H-2

"Together We Can, Juntas N6s Podemos, Juntas Podemos"

Francisco E. Rodriguez
Superintendent of Schools

Jena Valdiviezo, Ed.D.
Director of Personnel
732-571-2868 x40030
Fax: 732-229-0797

To: Long Branch Negotiations Committee
LBSEA Negotiations Committee
Long Branch Board of Education

From: Mr. Francisco Rodriguez, Superintendent

Date: January 19, 2022

Re: Class Coverage

This Agreement is made on this ____ day of ___, 2022, between the Long Branch Board of Education ("Board") and the Long Branch School Employees Association ("LBSEA"), collectively referred to as the ("parties").

WHEREAS, discussions were held on January 18, 2022, with the parties, this addendum was approved at the January 19, 2022 Board of Education meeting.

NOW, THEREFORE, based on the foregoing and mutual promises and covenants contained herein, the parties hereto agree as follows:

Given the circumstances surrounding COVID-19, staff shortages, the CDC guidelines and the return to school plan, there is a need for class coverage at all levels in order to continue to provide in-person instruction to all students.

In the current LBSEA Agreement, certified staff shall receive additional monetary compensation to cover a class during their scheduled prep and/or lunch at a rate of \$24.21 per period.

In order to follow the guidelines, set forth by the CDC/Health Department and support staffing shortages, the parties are requesting the following monetary compensation for the remainder of the FY22 school year:

Certified Staff: \$50.00 per class period

All other contract language and compensation will remain the same.

Tasha Youngblood-Brown, Board President

Peter E. Genovese, III, Board Secretary

Jonathan Trzeszkowski, LBSEA President



Office of the Superintendent
Long Branch Public Schools
540 Broadway, Long Branch, New Jersey 07740

"Together We Can, Juntas N6s Podemos, Juntas Podemos"

Francisco E. Rodriguez
Superintendent of Schools

Jena Valdiviezo, Ed.D.
Director of Personnel
732-571-2868 x40030
Fax: 732-229-0797

To: Long Branch Negotiations Committee
LBFT Negotiations Committee
Long Branch Board of Education

From: Mr. Francisco Rodriguez, Superintendent

Date: January 19, 2022

Re: Class Coverage

This Agreement is made on this ____ day of ___, 2022, between the Long Branch Board of Education ("Board") and the Long Branch Federation of Teachers ("LBFT"), collectively referred to as the ("parties").

WHEREAS, discussions were held on January 18, 2022, with the parties, this addendum was approved at the January 19, 2022 Board of Education meeting.

NOW, THEREFORE, based on the foregoing and mutual promises and covenants contained herein, the parties hereto agree as follows:

Given the circumstances surrounding COVID-19, staff shortages, the CDC guidelines and the return to school plan, there is a need for class coverage at all levels in order to continue to provide in-person instruction to all students.

In the current LBFT Agreement, instructional assistants that are registered with the board can be assigned to work in the schools as a substitute teacher and shall receive in addition to their regular salary, a \$20.00 per period up to three periods or maximum of \$60.00 per diem payment for such an assignment.

In order to follow the guidelines, set forth by the CDC/Health Department and support staffing shortages, the parties are requesting the following monetary compensation for the remainder of the FY22 school year:

Instructional Assistants: \$33.33 per class period up to three periods or maximum of \$100.00 per diem

All other contract language and compensation will remain the same.

Tasha Youngblood-Brown, Board President

Peter E. Genovese, III, Board Secretary

Barbara Greely, LBFT President

INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE

DANISH CLAYTON, Joseph M. Ferraina Early Childhood Learning Center instructional assistant effective January 3, 2022.

ROCHELLE LANGLEY-EDWARDS, Joseph M. Ferraina instructional assistant effective December 1, 2021.

LAUREN FLANNIGAN, Transportation manager effective January 31, 2022.

JASMINE GARCIA, George L. Catrambone school teacher effective January 3, 2022.

KENNETH JELKS, District Maintenance person effective December 23, 2021.

JENNIFER MARLIN, Middle School teacher effective November 15, 2021.

CAITLIN MAURO, Middle School teacher effective January 3, 2022.

DANA NOON, Middle School teacher effective February 14, 2022.

RAMON RIVERA, Historic High School custodian effective December 1, 2021.

KATIE WALSIFER, A.A. School teacher effective January 31, 2022.

HOWARD WHITMORE, Middle School teacher effective January 11, 2022.

SUSAN ZAMBRANO, Business Office confidential secretary, effective January 3, 2022.

ASHLEY ZINGARA, High School guidance counselor effective January 3, 2022.

FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS

LINDA ANDRADE, High School teacher from November 11, 2021 to January 28, 2022.

DAVID BOOTH, Technology system manager from January 25, 2022 to March 7, 2022.

ROSEMARY DOUGHERTY, Pupil Personnel Services learning disability teacher consultant from December 6, 2021 to February 6, 2022.

YVETTE HARRIS, Middle School instructional assistant from December 1, 2021 to January 19, 2022.

BRENDA ITZOL, A.A. Anastasia School teacher from December 16, 2021 to January 3, 2022.

AMANDA MCEWAN, High School teacher from March 14, 2022 to April 11, 2022.

AILEEN MENTEL, JMF Early Childhood Learning Center Instructional Assistant from January 24, 2022 to April 4, 2022.

SANJUANITA MILAN, Joseph M. Ferraina Early Childhood Learning Center secretary for January 11, 2022 to January 19, 2022.

BEATRICE PACHECO, Joseph M. Ferraina Early Childhood Learning Center instructional assistant from January 6, 2022 to March 6, 2022.

RAMON RIVERA, Historic High School custodian from October 11, 2021 to November 30, 2021.

TERRI ROBERTS, High School Athletics secretary from February 21, 2022 to April 18, 2022.

JOANNE ROHRMAN, Middle School teacher from January 13, 2022 to February 9, 2022.

MARY CATHERINE ROCCA, Middle School teacher from April 25, 2022 to May 23, 2022.

ANA WARNER, A.A. Anastasia School teacher from March 1, 2022 to March 10, 2022.

LAURA WIDDIS, Gregory School vice principal for March 23, 2022 to June 16, 2022.

FAMILY/MEDICAL LEAVE OF ABSENCE USING VACATION DAYS

LAURA WIDDIS, Gregory School vice principal from February 23, 2022 to March 11, 2022.

FAMILY/MEDICAL LEAVE OF ABSENCE USING FLOATING HOLIDAYS

LAURA WIDDIS, Gregory School vice principal for March 14, 2022 and March 15, 2022.

FAMILY/MEDICAL LEAVE OF ABSENCE USING EXCHANGE DAYS

LAURA WIDDIS, Gregory School vice principal for March 16, 2022 and March 21, 2022.

INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE (Continued)**FAMILY/MEDICAL LEAVE OF ABSENCE USING URGENT BUSINESS DAYS**

MARY CATHERINE ROCCA, Middle School teacher for May 24, 2022.

LAURA WIDDIS, Gregory School vice principal for March 16, 2022 and March 22, 2022.

YVETTE HARRIS, Middle School instructional assistant from January 20, 2022 to January 24, 2022.

BRENDA ITZOL, A.A. Anastasia School teacher from January 4, 2022 to January 5, 2022.

SANJUANITA MILAN, Joseph M. Ferraina Early Childhood Learning Center secretary for January 10, 2022.

CAITLIN MAURO, Middle School teacher for December 2, 2021.

AMANDA MCEWAN, High School teacher from April 12, 2022 to April 14, 2022.

ANA WARNER, A.A. Anastasia School teacher from March 11, 2022 to March 15, 2022.

FAMILY/MEDICAL LEAVE OF ABSENCE USING MINUS SUB PAY DAYS

YVETTE HARRIS, Middle School instructional assistant from January 25, 2022 to February 7, 2022.

BRENDA ITZOL, A.A. Anastasia School teacher from January 6, 2022 to January 21, 2022.

CAITLIN MAURO, Middle School teacher from December 3, 2021 to December 8, 2021.

SANJUANITA MILAN, Joseph M. Ferraina Early Childhood Learning Center secretary for January 20, 2022 to January 26, 2022.

FAMILY/MEDICAL LEAVE OF ABSENCE USING UNPAID DAYS

BRENDA ITZOL, A.A. Anastasia School teacher from January 22, 2022 to January 26, 2022.

CAITLIN MAURO, Middle School teacher from December 3, 2021 to December 9, 2021 to December 22, 2021.

AMANDA MCEWAN, High School teacher from April 15, 2022 to June 20, 2022.

SANJUANITA MILAN, Joseph M. Ferraina Early Childhood Learning Center secretary for January 27, 2022 to January 31, 2022.

MARY CATHERINE ROCCA, Middle School teacher from May 25, 2022 to June 20, 2022.

ANA WARNER, A.A. Anastasia School teacher from March 11, 2022 to March 16, 2022 to June 20, 2022.

LAURA WIDDIS, Gregory School vice principal for June 17, 2022 to September 9, 2021.

REQUEST TO EXTEND FAMILY/MEDICAL LEAVE OF ABSENCE USING UNPAID DAYS

YVETTE HARRIS, Middle School instructional assistant from February 8, 2022 to February 28, 2022.

SEAN KELLY, Joseph M. Ferraina Early Childhood Learning Center teacher from January 3, 2022 to June 20, 2022.

AMANDA LISKA, George L. Catrambone School teacher from February 1, 2022 to June 20, 2022.

JENNIFER RETTINO, Morris Avenue School teacher from October 23, 2021 to February 6, 2022.

HOWARD WHITMORE, Middle School teacher from January 3, 2022 to January 10, 2022.

Monthly HIB Report

Reporting Period - November 17, 2021 - January 19, 2022

Summary:

Total: Seventeen (17) HIB investigations, eight (8) confirmed

Amerigo A. Anastasia School

Three (3) investigations, one (1) incident confirmed as HIB

George L. Catrambone School

One (1) investigation, one (1) incident confirmed as HIB

Gregory School

Five (5) investigations, one (1) incident confirmed as HIB

Middle School

Two (2) investigations, one (1) incident confirmed as HIB

High School

Six (6) investigations, four (4) incidents confirmed as HIB

FIELD TRIPS

New York - Approximately 30 High School Students from School of Social Justice to Hayes Theater on January 15, 2022 at no cost to the district. Students will watch a play that carries a criminal justice reform theme. The students will be chaperoned by Lianne Kulik and 2 additional chaperone(s).

PLACEMENT OF STUDENTS ON HOME INSTRUCTION- 2021-2022

ID#: 20241756

ID#: 81200004

ID#: 06501155

PLACEMENT OF STUDENTS ON HOME INSTRUCTION (RESIDENTIAL)- 2021-2022

ID#: 20296740

Children's Specialized Hospital

PIP- 30 days at a rate of \$690.00 per week = \$2760.00

ID#: 01004187

Learn Well

PIP - 30 days at a rate of \$570.00 per week = \$2280.00

ID#: 111100025

Learn Well

PIP - 30 days at a rate of \$570.00 per week = \$2280.00

ID#: 120800018

New Hope

PIP - 30 days at a rate of \$550.00 per week = \$2200.00

TERMINATION OF STUDENTS ON HOME INSTRUCTION - 2021-2022

ID#: 20241756

ID#: 20281042

TERMINATION OF STUDENTS ON HOME INSTRUCTION (RESIDENTIAL) - 2021-2022

ID#: 111200086

ID#: 20237494

ID#: 20296740